Student Application for Tutorial Assistance
ITAS – 2013

Aboriginal and Torres Strait Islander Studies Unit - ITAS

Student Declaration:
All Applicants for the ITAS program must read and sign the following declaration –

- I declare that I am an Aboriginal and/or Torres Strait Islander person
- I declare that the information given in this application is complete and correct
- I am aware that personal information including my name, date of birth and address may be provided to the Department of Industry, Innovation, Science, Research and Tertiary Education (DIISRTE) for evaluation and monitoring purposes

Student Signature ____________________________________________ Date________________

Please note: Submitting an ITAS Student Application does not guarantee ITAS tutorial assistance. The ITAS Program at UQ’s Aboriginal and Torres Strait Islander Studies Unit will endeavour to engage tutors to cater to the applicant’s academic requirements. Circumstances may arise where a suitable tutor cannot be located.

The ITAS Program is an additional service for Indigenous students studying at UQ. This service is provided in addition to other student support services offered by UQ and is based on the needs of the Indigenous students.

Personal Details

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Student Surname/Family Name:</th>
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<table>
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<tr>
<th>Student ID No:</th>
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<table>
<thead>
<tr>
<th>Email Address:</th>
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<table>
<thead>
<tr>
<th>Home Address:</th>
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<tr>
<th>Phone No:</th>
<th>Mobile No:</th>
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Course Information

Degree: ____________________________

Major/Specialisation: ____________________________

Year Level: 1st 2nd 3rd 4th

Upon completing the following sections, please email and make an appointment with your Faculty relevant Academic at the Aboriginal and Torres Strait Islander Studies Unit regarding the Student Assessment and Faculty Recommendation Form 2013:

Faculty of Science/EAIT: Associate Professor Jon Willis j.willis2@uq.edu.au

Faculty of Arts/ Social and Behavioural Science: Professor Ian Lilley i.lilley@uq.edu.au

Faculty of Health Sciences: Dr Chelsea Bond c.bond3@uq.edu.au

Faculty of Business, Economics and Law: Mr Gordon Chalmers g.chalmers@uq.edu.au
Please tick **one** of the following reasons for requesting tutorial assistance:

<table>
<thead>
<tr>
<th>Reason</th>
<th>Details</th>
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<tbody>
<tr>
<td>I am not passing the course and my performance would improve through additional tuition</td>
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<tr>
<td>I am marginally passing the course and my performance would improve through additional tuition</td>
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<tr>
<td>I was previously performing satisfactorily but am now having difficulties with a new component of the course and I am in danger of failing or falling behind (the additional tuition would be short-term)</td>
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<tr>
<td>I require tutorial assistance to achieve an academic level or ranking required to proceed to a subsequent stage or course of study</td>
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**STUDENT STATEMENT:** Please provide specific details as to why you ticked the above box

Please list the course(s) for which you are requesting assistance:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>e.g. ABTS1000</td>
<td></td>
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</table>

Please tick the assistance that is required: (i.e., research skills, assignment construction)

- [ ] Interpreting assignment topics/course content
- [ ] Finding information from the library, Internet etc
- [ ] Understanding referencing according to course outlines
- [ ] Assignment writing, defining topics, planning skills
- [ ] Grammar and advanced writing skills
- [ ] Preparing for oral presentations
- [ ] Academic writing skills

**Comments:** *(e.g. I need help with essay writing; referencing; and theoretical concepts)*
# Student Application for Tutorial Assistance

**ITAS – 2013**

Aboriginal and Torres Strait Islander Studies Unit - ITAS

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**Comments:** (e.g. I need help with essay writing; referencing; and theoretical concepts)

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Do you have a preferred tutor or preferred tutors?

If yes, please supply details:

**Preferred Tutor 1:**

Tutor Name:  
Tutor Email Address:  
Tutor Mobile Number:  
Course(s) with this tutor: 

**Preferred Tutor 2:**

Tutor Name:  
Tutor Email Address:  
Tutor Mobile Number:  
Course(s) with this tutor: 

**Please note** that while we will endeavour to allocate your preferred tutor(s), we cannot guarantee that this will happen.
I understand that if I do not attend three tutorials without giving at least 24 hours’ prior notice to my assigned tutor (and try to reschedule the tutorial at a later time the same week), then tutorial assistance will cease immediately. I will have to reapply for ITAS tutorial assistance for the course(s).

I declare that all the information I have provided is true and correct.

Signed ___________________________ Date ______________
(Student)

(If the student is not yet aged 18 years, the application also needs to be signed by a Parent, a Guardian, or a Carer).

Signed ___________________________ Date ______________
(Parent/Guardian/Carer)

NB: Please arrange an informal chat with one of the Academics of the Unit to determine what areas of support and assistance are needed and to be explained your responsibility as per ITAS guidelines.

Please return this completed form and a completed ITAS 2013 Semester 2 Student Assessment and Faculty Recommendation form to:

Ridi Gibbons
ITAS Coordinator
The Aboriginal and Torres Strait Islander Studies Unit
The University of Queensland
Tel: 07 3365 6793
Email: r.faruque@uq.edu.au
Web: www.uq.edu.au/atsis